



Early Enforcement to Pay by Instalments

On Government Benefit – Penalty Notices

To apply to pay your penalty notice by instalments when you receive a government benefit

- Print clearly using BLOCK LETTERS in the space provided and tick the appropriate boxes
If you receive a government benefit, you can save the \$65 enforcement fee by returning this form to set up an instalment plan on Centrepay or advise you intend to pay by instalment, if not on Centrepay, before the due date on the reminder notice.

Your details

Form fields for personal details including Title, First name, Last name, Date of birth, Licence no., Mobile no., Home no., Current address, Suburb, State, Postcode, Postal address, and preferred contact address.

Note: Please select preferred contact address: Email Current Postal
I wish to pay the following penalty notices by instalment:

I confirm I am on a government benefit and understand that by choosing to pay my penalty notice by instalment I am accepting liability for the offence and waiving my right to seek a review or choose to go to court about the penalty notice(s) shown.

Form fields for financial details including amount paid each fortnight, Centrelink Reference Number (CRN), Benefit type (Pension, Aged, Disability, Carers, Parenting, Single, Sole, Partnered), and other benefits (Newstart, Veteran Affairs, Family tax, Other benefit).

If you also have overdue fine(s) which you wish to pay by instalment, please list them here.

Please arrange Centrepay deductions. I have read the deduction authorisation on the back of this form.

Declaration

I have read and completed this form and all details are true and correct.

Signature and Date fields with placeholder 'x' and date format DD/MM/YYYY.

Note: Any information provided may be used by Revenue NSW or provided to third parties with your consent as or required or permitted by law. Important: See over the page for more information.

Centrepay information

Revenue NSW can arrange to have your fortnightly instalment payments deducted from your eligible Centrelink Benefit using the Centrepay program:

- Most Centrelink payments are eligible for the Centrepay Program. Centrepay deductions are voluntary.
- Deductions will automatically cease when your instalment arrangement is paid in full.
- You must contact Revenue NSW to add new enforcement orders to your payment arrangement. We will then reassess your repayment amounts and advise Centrelink of any changes.
- You can make changes to your Centrepay deductions by contacting Revenue NSW or Centrelink.
- If you wish to set up Centrepay deductions for your fortnightly instalment payments, read the deduction authorisation and sign the declaration.

Deduction authorisation

For the purpose of this payment plan, I authorise Revenue NSW to advise Centrelink:

- To make the agreed deduction each fortnight from my current Centrelink payment(s)
- To vary or suspend the nominated deduction when required to ensure my obligations under my payment plan are met.
- Of my correct account or billing number if required.

I give permission for Centrelink to pay the amounts directly to Revenue NSW

I understand that:

- it is my choice to have amounts deducted from my Centrelink payment,
- I can change or cancel the deduction at any time,
- if I transfer to another eligible Centrelink payment, I need to advise Centrelink that I wish for my repayments to Revenue NSW to continue,
- Centrelink will notify me in writing of any changes to my deductions,
- if deductions from my Centrelink benefits are cancelled for any reason, I am still required to make the agreed repayments on my payment plan to Revenue NSW
- Revenue NSW may add overdue fines to my payment plan without my consent, but the deduction amount will not change.

Your personal information is protected by law. Centrelink and the Office of State Revenue may share your personal information for the purpose of fulfilling the obligations of your agreed payment plan.

Information about Revenue NSW privacy policy can be found on our website at www.revenue.nsw.gov.au

Your consent will be noted on your account record with Revenue NSW.

Declaration

I have read and completed the information on this form and request that Revenue NSW organise Centrepay deductions on my behalf.

Signature

Date / / 20
DD MM YY

Revenue NSW contact details

Phone: 1300 138 118
7:30 am - 8:00 pm, Monday to Friday

Overseas callers:
+612 6354 7000

Hearing or speech impaired users:
TTY 133 677

Speak and Listen: 1300 555 727

Email us via:
www.revenue.nsw.gov.au/contact

Postal correspondence only:

Revenue NSW
PO Box 786
Strawberry Hills NSW 2012

Website:
www.revenue.nsw.gov.au

Privacy statement

Your personal information is protected by law. Centrelink and Revenue NSW may share your personal information to fulfil the obligations of your agreed payment plan.

Information about Revenue NSW privacy policy can be found on our website at www.revenue.nsw.gov.au

Your consent will be noted on your account record with Revenue NSW.

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