

Payment Plan Application – Individuals

To apply to pay your overdue fine(s) by instalments (or penalty notice(s) if you receive a government benefit).

Note:

- **Print clearly using BLOCK LETTERS in the space provided and tick the appropriate boxes**
- If all sections are not completed, **your application cannot be processed**
- **If you receive a government benefit**, you can save the enforcement fee by setting up a payment plan **by the due date on the penalty reminder notice**
- You can organise a payment plan yourself through **online services**. Go to www.revenue.nsw.gov.au for more information or send to Revenue NSW, PO Box A2571, Sydney South NSW 1235

Your details

First name Last name
 Date of birth / / Best contact no.
DD MM YYYY
 Licence no. Vehicle rego.

Current address

Suburb State Postcode

Postal address (if different)

Suburb State Postcode

Note: Please select preferred contact address: Current Postal

Email

I wish to pay the following by instalments:

Overdue Fine Number(s)

Penalty Notice Number(s) **(must be on a government benefit – must sign declaration on next page)**

I can afford to pay \$.00 per fortnight Centrelink Reference Number (CRN)

ABN (if applicable) Employer business name

Benefit type Employer phone no. ()

Please arrange Centrepay deductions. I have signed the deduction authorisation on the back of this form.

Name of your Bank/Credit Union

Declaration

I have read and completed this form and all details are true and correct.

Signature

Date / / 20
DD MM YY

Note: Any information provided may be used by Revenue NSW or provided to third parties with your consent as or required or permitted by law.

Important: See over the page for more information.

For penalty notices only:

Where I have requested penalty notice(s) be paid by instalment, I confirm I am on a government benefit and understand that by choosing to pay my penalty notice by instalment I am accepting liability for the offence and waiving my right to seek a review or choose to go to court about the penalty notice(s) shown. I understand the enforcement fee will not be applied to my penalty but if I fail to comply with my payment plan, I will be liable for this and any other enforcement related fees.

Signature

Date / / 20
DD MM YY

Centrepay information

Revenue NSW can arrange to have your fortnightly instalment payments deducted from your eligible Centrelink Benefit using the Centrepay program:

- Most Centrelink payments are eligible for the Centrepay Program. Centrepay deductions are voluntary.
- Deductions will automatically cease when your instalment arrangement is paid in full.
- If your Centrelink payments are cancelled and/or you stop making payments via Centrepay, you are still required to make your agreed repayments to avoid further enforcement action.
- You must contact Revenue NSW to add new enforcement orders to your payment arrangement. We will then reassess your repayment amounts and advise Centrelink of any changes.
- You can make changes to your Centrepay deductions by contacting Revenue NSW or Centrelink.
- If you wish to set up Centrepay deductions for your fortnightly instalment payments, read the deduction authorisation and sign the declaration.

Deduction authorisation

For the purpose of this payment plan, I authorise Revenue NSW to advise Centrelink:

- to make the agreed deduction each fortnight from my current Centrelink payment(s),
- to vary or suspend the nominated deduction when required to ensure my obligations under my payment plan are met,
- of my correct account or billing number if required.

I give permission for Centrelink to pay the amounts directly to Revenue NSW.

I understand that:

- it is my choice to have amounts deducted from my Centrelink payment,
- I can change or cancel the deduction at any time,
- if I transfer to another eligible Centrelink payment, I need to advise Centrelink that I wish for my repayments to Revenue NSW to continue,
- Centrelink will notify me in writing of any changes to my deductions,
- if deductions from my Centrelink benefits are cancelled for any reason, I am still required to make the agreed repayments on my payment plan to Revenue NSW,
- Revenue NSW may add overdue fines to my payment plan without my consent, but the deduction amount will not change.

Declaration

I have read and completed the information on this form and request that Revenue NSW organise Centrepay deductions on my behalf.

Signature

Date / / 20
DD MM YY

Privacy statement

Your personal information is protected by law. Centrelink and Revenue NSW may share your personal information to fulfil the obligations of your agreed payment plan.

Information about Revenue NSW's privacy policy can be found on our website at www.revenue.nsw.gov.au

Your consent will be noted on your account record with Revenue NSW.