

Electronic Duties Returns (EDR) – Acknowledge Receipt of Revenue NSW Accountable Stamps

Note:

- This registration must be completed and signed by a partner (if a partnership) or authorised signatory (if a company) or by the sole practitioner
- For more information on use of Revenue NSW accountable stamps, refer to www.revenue.nsw.gov.au and select the EDR link for a copy of the Directions for Using Electronic Duties Returns
- Print clearly in the boxed spaces and tick the appropriate box.

Office use only
Client ID

Client name

Approved person

Client ID

Stamps issued

Duty stamp	Qty	Stamp no.
Alteration noted stamp	Qty	Stamp no.
Upstamping stamp	Qty	Stamp no.

Note: An impression of these stamps to be made overpage.

Declaration

I, (print name of approved person)

1. acknowledge receipt of and responsibility for Revenue NSW accountable stamp(s)
2. acknowledge that the accountable stamp(s) issued by Revenue NSW remain at all times the property of the Chief Commissioner and that I will surrender the accountable stamp(s) in my possession to the Chief Commissioner upon demand
3. confirm that the following officer(s) have been authorised to access EDR and endorse documents/ instruments:

Name		Position	
Name		Position	
Name		Position	

4. confirm that suitable measures will be taken to ensure that all the terms and conditions specified in the *Directions for using Electronic Duties Returns (EDR)* will be satisfied.

Signed _____ Date / / 20

Official position

Note: This declaration must be completed and signed by a partner (if a partnership) or authorised signatory (if a company) or by the sole practitioner.

Accountable stamps issued (impressions of stamps below)


Stamp no.

Duty stamp	Alteration noted
Upstamping stamp	


Privacy statement


Information collected from you on this form is required by Revenue NSW so we can update your returns registration details. The information may be provided to third parties with your consent or as required or permitted by law. Revenue NSW will correct or update your personal information at your request. Read more about privacy at www.revenue.nsw.gov.au


Contact details

 1300 308 863* (Monday – Friday, 8.30 am – 5.00 pm)

*Interstate clients please call 02 9689 6200

 www.revenue.nsw.gov.au

 edr@revenue.nsw.gov.au

 Help in community languages is available.

Postal address

DX number

GPO Box 4042
Sydney NSW 2001

DX 456 Sydney

PO Box 666
Wollongong NSW 2520

DX 5245 Wollongong

Revenue NSW: ISO 9001 – Quality Certified | **Department of Finance, Services & Innovation**

© State of New South Wales through Revenue NSW, 2018. This work may be freely reproduced and distributed for most purposes, however some restrictions apply. Read the copyright notice at www.revenue.nsw.gov.au or contact Revenue NSW.