

Inmate Request for Information

You can use this form to ask for a copy of your overdue fines or to have your overdue fines placed on hold

Note:

- **Print clearly using BLOCK LETTERS in the space provided and tick the appropriate boxes**
- If all sections are not completed, **your application cannot be processed**
- Providing a false or deliberately misleading statement may lead to a prosecution under Section 307A of the *Crimes Act 1900*
- Driving restrictions, or any other actions taken against you by Revenue NSW may remain in force until all outstanding fines and additional costs have been paid, or a payment plan has been arranged
- Use online services at www.revenue.nsw.gov.au

Your details

Full name

MIN Date of birth / /

DD MM YYYY

Home address

Suburb State Postcode

Corrective Services custody date / / Location

DD MM YYYY

Applicant status

I am on remand and my next court date is / /

DD MM YYYY

I am sentenced and my earliest release date is / /

DD MM YYYY

My latest release date is / /

DD MM YYYY

Request for information

- Please place my Overdue Fine(s) on hold while I am in custody
- I would like copies of my Overdue Fine(s) sent to me

Signature x Date / / 20

DD MM YY

To be completed by Designated Offender Services and Programs Officer

- Name alias and address history sheet attached

Privacy Collection Notice

Your personal information is being collected by Revenue NSW, authorised by the *Fines Act 1996*.
 We collect your personal information to manage your fine. Revenue NSW takes the protection and privacy of your personal information seriously by handling personal information in a responsible manner and in accordance with the *NSW Privacy Laws: Privacy and Personal Information Protection Act 1998* and *Health Records and Information Privacy Act 2002*.
 In managing your fine, your personal information may be disclosed to:

- Service NSW
- Revenue NSW's contracted printing and document capture service providers
- The authority who issued the fine including NSW Police, Local Councils and Transport for NSW
- The person you nominate. Note: disclosure of your name only in this instance

We may also disclose your information to other bodies as permitted or required by law. Please go to www.revenue.nsw.gov.au/privacy for more information or to make a privacy complaint.