



# Payment Plan Application – Penalty Notice

## Apply for a payment plan of your fines using this form.

- You can save the **\$65** enforcement fee by returning this form before the due date on the reminder notice. You shouldn't set up a payment plan if you wish to request a review for the fine.
- Print clearly or type in the spaces provided and tick the appropriate boxes.
- You can submit this form by:
  - ▶ Logging in to 'myPenalty' at [www.revenue.nsw.gov.au/mypenalty](http://www.revenue.nsw.gov.au/mypenalty) and uploading your enquiry
  - ▶ Post to Revenue NSW, PO Box 786, Strawberry Hills NSW 2012

### Your details

Title	Mr	Mrs	Miss	Ms	Other	Email
First name					Last name	
Date of birth	/	/			Licence no.	
	DD	MM	YYYY			
Mobile no.					Home no.	

Current address

Suburb	State	Postcode
Postal address (if different)		
Suburb	State	Postcode

**Note:** Please select preferred contact address:      Current      Postal      Email

I wish to pay the following penalty notices by instalment:

I can afford to pay \$        Fortnightly      Weekly      Starting on      /      /      YYYYY

DD      MM      YYYY

Employer name (if applicable)      Employer phone no.

Name of your Bank/Credit Union

By choosing to pay my fine/s on a payment plan I am accepting responsibility for the offence/s. I understand that a payment plan will be sent to me outlining my repayments and if I default on the payment plan a \$65 enforcement fee will be added to the money I owe.

Signature       Date      /      /      YYYYY

DD      MM      YYYY

I receive a Centrelink Benefit and would like to arrange a Centrepay deduction. I have signed the authorisation on the back of this form and understand the first payment will be taken from my next available centrelink payment.

Centrelink Reference Number (if applicable)      Benefit Type

## Centrepay information

If you are receiving a Centrelink Benefit Revenue NSW can arrange to have your fortnightly instalment payments deducted from your eligible Centrelink Benefit using the Centrepay program:

- Most Centrelink payments are eligible for the Centrepay Program. Centrepay deductions are voluntary.
- Deductions will automatically cease when your instalment arrangement is paid in full.
- You must contact Revenue NSW to add new overdue fines to your payment arrangement. We will then reassess your repayment amounts and advise Centrelink of any changes.
- You can make changes to your Centrepay deductions by contacting Revenue NSW or Centrelink.
- If you wish to set up Centrepay deductions for your fortnightly instalment payments, read the deduction authorisation and sign the declaration.

## Deduction authorisation

For the purpose of this payment plan, I authorise Revenue NSW to advise Centrelink:

- To make the agreed deductions each fortnight from my current Centrelink payment(s)
- To decrease or suspend the nominated deduction when required to ensure my obligations under my payment plan are met.
- Of my correct account or billing number if required.

I give permission for Centrelink to pay the amounts directly to Revenue NSW.

I understand that:

- It is my choice to have amounts deducted from my Centrelink payment
- I can change or cancel the deduction at any time
- If I transfer to another eligible Centrelink payment, I need to advise Centrelink that I wish for my repayments to Revenue NSW to continue
- Centrelink will notify me in writing of any changes to my deductions
- If the deductions from my Centrelink benefits are cancelled for any reason, I am still required to make the agreed repayments on my payment plan with Revenue NSW.
- Centrepay Deductions may continue for any additional overdue fines, but the deduction amount will not change. My dispute options will still be available to me.

Your personal information is protected by law. Centrelink and Revenue NSW may share your personal information for the purpose of fulfilling the obligations of your agreed payment plan.

Information about Revenue NSW's privacy policy can be found on our website at [www.revenue.nsw.gov.au](http://www.revenue.nsw.gov.au)

Further information about Centrepay can be found online at [humanservices.gov.au/centrepay](http://humanservices.gov.au/centrepay)

## Declaration

I have read and completed the information on this form and request that Revenue NSW organise Centrepay deductions on my behalf.

Signature

Date                    /                    /  
                                 DD                    MM                    YYYY

### Privacy statement

Your personal information is protected by law. Centrelink and Revenue NSW may share your personal information to fulfil the obligations of your agreed payment plan.

Information about Revenue NSW privacy policy can be found on our website at [www.revenue.nsw.gov.au](http://www.revenue.nsw.gov.au)

Your consent will be noted on your account record with Revenue NSW.

Revenue NSW

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