

Application for Exemption from Duty

Note:

- This form is to be used only by a non-profit organisation having as one of its objects a charitable, benevolent, philanthropic or patriotic purpose
- If approved, your exemption status will be reviewed every three years from the date of issue and you must advise Revenue NSW anytime a change occurs to your organisation's circumstances

Client ID*

**If you are already registered with Revenue NSW for another tax or duty, use your existing client ID.*

Applicant's details and postal address (All correspondence will be sent to this address)

Applicant's name		ABN	
Building name		Floor number	
Unit number	Suite		
Street number	Street name		
Suburb/Town	State	Postcode	
GPO/PO Box no.	Suburb	Postcode	
DX number	DX location		
Contact name	Daytime phone number ()		

Type of exemption

What type of exemption are you applying for:

- Motor Vehicle Registration Duty
- Insurance Duty

Grounds for exemption

Why you are applying for an exemption from duty? e.g. promotion of education, relief of poverty, etc.

Is the organisation listed as a charity with the Australian Charities and Not-for-profits Commission (ACNC)?

- Yes ➤ Complete and submit this application form to Revenue NSW. You do not need to provide any further documentation.
- No ➤ Submit the following documentation with this application when lodging with Revenue NSW:
 1. Your organisation's Constitution and/or Memorandum and Articles of Association or proof of incorporation under the Associations Incorporations Act, including the organisation's rules. This must show the organisation's objectives and non-profit status. All documentation must be signed and dated and should support the date you are requesting the exemption to start from.
 2. Details of the day to day activities and services provided by the organisation.

Declaration

Under the *Taxation Administration Act 1996*, it is an offence to give false or misleading information.
I declare that all information provided is true and correct in every particular.

I,
declared at _____ on DD/MM/YYYY

Relevant legislation under the *Duties Act 1997*


Note:

- Motor Vehicle Registration Duty ➤ See section 267 (2)
- Insurance Duty ➤ See section 259 (1)(c) and (d)


Privacy statement

Information collected from you on this form is required by Revenue NSW to determine if you have a liability or entitlement. The information may be provided to third parties with your consent or as required or permitted by law. Revenue NSW will correct or update your personal information at your request. Read more about privacy at www.revenue.nsw.gov.au

Contact details

 1300 139 817* (Monday – Friday, 8.30 am – 5.00 pm) *Interstate clients please call (02) 7808 6900

 www.revenue.nsw.gov.au  returns@revenue.nsw.gov.au  Help in community languages is available

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