

# Inmate Request for Information

To request for a copy of your overdue fine(s) or for the fine(s) to be put on hold

**Note:**

- **Print clearly using BLOCK LETTERS in the space provided and tick the appropriate boxes**
- If all sections are not completed, **your application cannot be processed**
- Providing a false or deliberately misleading statement may lead to a prosecution under Section 307A of the *Crimes Act 1900*
- Driving restrictions, or any other actions taken against you by Revenue NSW may remain in force until all outstanding fines and enforcement costs have been paid, or instalments have been arranged
- Use online services at [www.revenue.nsw.gov.au](http://www.revenue.nsw.gov.au)

**Personal details**

Full name

MIN  Date of birth   /   /      
DD MM YYYY

Home address

Suburb  State   Postcode

DCS custody date   /   /      Location   
DD MM YYYY

**Applicant status**

I am on remand and my next court date is   /   /       
DD MM YYYY

I am sentenced and my earliest release date is   /   /       
DD MM YYYY

My latest release date is   /   /       
DD MM YYYY

**Request for information**

- Please place my Overdue Fine(s) on hold while I am in custody
- I would like copies of my Overdue Fine(s) sent to me

Signature  x Date   /   / 20    
DD MM YY

**To be completed by Designated Offender Services and Programs Officer**

- Name alias and address history sheet attached (OIMS)

**Privacy statement**

Information collected from you for the purpose stated on this form may be provided to third parties with your consent or as required or permitted by law. Revenue NSW will correct or update your personal information at your request. Read more about privacy at [www.revenue.nsw.gov.au](http://www.revenue.nsw.gov.au)