

Application for Exemption from Duty



Office of
State Revenue

Note:

- This form is to be used only by a non-profit organisation having as one of its objects a charitable, benevolent, philanthropic or patriotic purpose
- If approved, your exemption status will be reviewed every three years from the date of issue and you must advise the Office of State Revenue NSW (OSR NSW) anytime a change occurs to your organisation's circumstances
- Print clearly in the boxed spaces and tick the appropriate box.

Client ID*

**If you are already registered with OSR for another tax or duty, use your existing client ID.*

Applicant's details and postal address (All correspondence will be sent to this address)

Applicant's name	ABN		
Building name	Floor number		
Unit number	Suite		
Street number	Street name		
Suburb/Town	State	Postcode	
GPO/PO Box number	Suburb	Postcode	
DX number	DX location		
Contact name	Daytime phone number ()		

Type of exemption

What type of exemption are you applying for:
<input type="checkbox"/> Motor Vehicle Registration Duty
<input type="checkbox"/> Insurance Duty

Grounds for exemption

Why you are applying for an exemption from duty? e.g. promotion of education, relief of poverty, etc.

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Is the organisation listed as a charity with the Australian Charities and Not-for-profits Commission (ACNC)?

- Yes > Complete and sign this application form and lodge it with the OSR NSW. You do not need to attach any further documentation.
- No > Attach the following documentation to this application form when lodging with the OSR NSW:
1. Your organisation's Constitution and/or Memorandum and Articles of Association or proof of incorporation under the Associations Incorporations Act, including the organisation's rules. This must show the organisation's objectives and non-profit status. All documentation must be signed and dated and should support the date you are requesting the exemption to start from.
 2. Details of the day to day activities and services provided by the organisation.

Declaration

Under the *Taxation Administration Act 1996*, it is an offence to give false or misleading information.

I,	
declare that all information provided is true and correct in every particular.	
declared at	on / /
Signed <small>Signature of person registering, public officer or other authorised person</small>	

Relevant legislation under the *Duties Act 1997*





Note:

- Motor Vehicle Registration Duty ➤ See section 267 (2)
- Insurance Duty ➤ See section 259 (1)(c) and (d)

Privacy statement

Information collected from you on this form is required by the Office of State Revenue (OSR) to determine if you have a liability or entitlement. The information may be provided to third parties with your consent or as required or permitted by law. OSR will correct or update your personal information at your request. Read more about privacy at www.osr.nsw.gov.au

Contact details

 1300 139 817* (Monday – Friday, 8.30 am – 5.00 pm) *Interstate clients please call (02) 9689 6200
 www.osr.nsw.gov.au  harmonisation@osr.nsw.gov.au  Help in community languages is available.

Office (Monday – Friday, 8.30 am – 4.30 pm)

The Lang Centre, GPO Box 4042, DX 456
132 Marsden Street, Parramatta Sydney NSW 2001 Sydney

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